

The following are the quality assurance standards for a collaborative supervisory APP practice agreement:

A. Availability

The primary or backup supervising physician(s) and the APP shall be continuously available to each other for consultation by direct communication or telecommunication. This shall not be construed for APPs that the physician must be physically present at the time and place the services are rendered.

B. Collaborative/Supervisory Practice Agreement

- Agreed upon and signed by both the primary supervising physician and the APP and maintained in each practice site.
- Reviewed at least yearly.
- Includes the drugs, devices, medical treatments, tests, and procedures that may be prescribed, ordered, and performed by the APP.
- Includes a pre-determined plan for emergency services.

C. Quality Improvement Process

- The primary supervising physician and the APP shall develop a process for the ongoing review of the care provided in each practice site, including a written plan for evaluating the quality of care provided for one or more frequently encountered clinical problems.
 - 10% of the APP's charts will be formally reviewed each quarter and discussed.
 - Specific chart review information should be forwarded for utilization in the medical staff performance improvement and credentialing processes.
- The quality improvement process shall include scheduled meetings between the primary supervising physician and the APP at least every six months after the initial six months of monthly meetings.

D. APP Consultation

The following requirements establish the minimum standards for consultation between the APP and the primary supervising physician(s) in addition to daily interactions:

- During the first six months of a collaborative practice agreement between an APP and the primary supervising physician, monthly meetings will be held to discuss practice-relevant clinical issues and quality improvement measures. After that, the primary supervising physician and the APP shall meet at least once every six months.
- Documentation of the meetings shall: Identify clinical issues discussed and actions taken, be signed and dated by those who attended, and be available for review by members or agents of the hospital for the previous five calendar years and be retained by both the APP and primary supervising physician.

Expectations of the supervising MD:

- Review and sign off charts according to state and medical staff requirements.
- Review and amend charges if incorrect.
- Provide support and give constructive feedback to the APP through daily interactions and scheduled collaborative meetings.
- Actively establish an educational and collaborative partnership with the APP.